

**SANDUSKY COUNTY LAND REUTILIZATION CORPORATION (LRC)
MEETING MINUTES**

LOCATION: 622 Croghan Street, Fremont, Ohio 43420

DAY/TIME: Thursday, August 10, 2017 at 1:00 p.m.

PURPOSE: Regular meeting to consider the following business:

1. Call to order by: Irma Celestino- Chairman
2. Roll Call or sign in sheet
3. Approval of Minutes of July 20, 2017. John Havens moved to accept the minutes. Charlie Schwochow seconded the motion. So moved.
4. Budget: Balance Savings Acct. as of July 31, 2017 /2017 \$25.06 & Checking Acct: \$173,398.35
Budget and bank statement presented for July, 2017. Kay Reiter moved to accept the budget. Charlie Schwochow seconded the motion. So moved.
5. Old Business
 - a. Exit audit-executive session after today's meeting.
 - b. New Business
 1. Authorization of Land Bank Coordinator to sign documents such as deeds, contract documents, and other documents. The Board gave approval to sign for two other parcels. Chris feels that a resolution should be passed for other documents as well. Kay Reiter asked for clarification of contract documents and others. These are documents pertaining to land sales, demolition, deeds and other contract documents. We would also like to make sure the by-laws are updated and reads the same for the approval.
 2. Chris Grover, Land Bank Coordinator. There was an email from the Engineers to use the gas station property to park equipment while working on the road. There was no problem with this.
The 1/3 acre parcel number 13-09-00-0028-00 in Sandusky Township had a purchase offer of \$600.00. The Board feels that we need to be reimbursed at least the \$2500.00 in legal fees incurred. It is land locked and the adjacent property owner that made the offer is farming the area and is not interested in paying anymore for the property. After discussion Kay Reiter moved to sell said property to the contiguous property owners listed as Dave D and Eric E Trustees Hasselbach for the sum of \$600.00. John Havens seconded the motion. So moved.

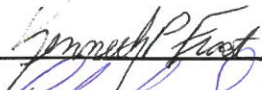
The Land Bank Conference is scheduled September 11, 2017. Chris is registered to attend. Kay Reiter requested information on the conference and will decide if she can attend.

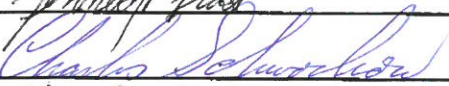
Community Title out of Tiffin is still working on closings for the remaining parcels that were handled by the attorney. He is hoping this will happen soon.


3. Kaitlin Klucas, Asst. Prosecuting Attorney. Property in Gibsonburg that individuals wanted to donate has significant outstanding mortgages. Suggestion was to move forward with regular foreclosure process.

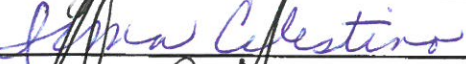
A couple more BOR properties are being finished up and moving forward. Mark and Kaitlin approved the demo and asbestos contracts.


4. Attorney, Mike Stultz – not present.
5. WSOS. All demo contracts have been signed by contractors. Notice to proceed for Monday once Board signs off on the contracts. This will take care of the first bids. Several parcels had to be rebid because the bids were too high. First thirteen parcels costs are coming in at \$9,052.00 average. That being said to meet the \$25,000.00 from the NIP program we would need many more properties or money will need to be returned. If we are not going to spend the money they need to notify the state within 90 days of the deadline. This will be put on the agenda for the next meeting. Before that Chris will get Tiffany a list of parcels in the pipeline to get an idea on how much money we will need to finish up the grant. There may be four more parcels but Chris will check into it. When the jobs are submitted all the documentation has to be in place. Irma would like a list of documents from Tiffany to make sure they have everything they need put together. Amy did some historical research on a couple of properties. There are two parcels they would like to be on site during the demo. These could be archeological sites and one property is not a buildable lot it is only able to be a side lot. Three WSOS representatives plan on attending the land bank conference.
6. Robin Thomas of Western Reserve Land Conservancy – absent
7. Public Comments -none
8. Next meeting: Date: August 24, 2017 Time: 1:00 place: same
9. Adjournment: Motion: Kay Reiter Second: John Havens Motion carried.
10. Charlie Schwochow moved to go into executive session to discuss the exit audit as of December 31, 2016 and 2015. John Havens seconded the motion. So moved. The board entered executive session at 2:04pm. John havens moved to exit executive session. Charlie Schwochow seconded the motion. So moved. The board exited executive session at 2:20pm.













Attest: _____ Theresa Garcia, Secretary