

**SANDUSKY COUNTY LAND REUTILIZATION CORPORATION (LRC)
MEETING MINUTES**

Thursday February 18, 2016 – 1:00pm
622 Croghan St., Fremont, OH 43420

Session began at 1:00pm

Board of Directors present:

John Havens
Dan Polter
Irma Celestino

Call to order by Irma Celestino, County Treasurer, as Chair. Introductions were done by those in attendance.

Roll Call – Sign in sheet used. Members of the public were present from the Sandusky County Auditor, Jerri Miller and Don Corley from WSOS.

Approval of Minutes of February 3, 2016 Board of Directors Meeting. John Havens moved to approve the minutes. Dan Polter seconded the motion. The ensuing vote was unanimous in the affirmative

- Old Business:

- Directors & Officers Insurance: Huntington gave a quote for \$1,048.00. The policy will be forwarded to Mike Stultz for review and approval. A copy will also be forwarded to the Board of Directors for review.

New Business:

- GAAP report – This is required within 120 days after year end of 2015. County Auditor Miller is checking with Julian and Grube, Inc., the accounting firm who does the county's GAAP report to see if they are willing to the GAAP report for the Sandusky County Land Bank. She mentioned that Julian and Grube have done GAAP reports for some other land banks in the past. The cost of a GAAP report could be around \$1,000. However, because of our size it may only run about \$300.00 to \$500.00. Irma will forward the information that Auditor Miller Jerri presented from Julian and Grube to State Auditor, John Lawless for an opinion.
- State Audit Cost - Irma touched base with State Auditor, John Lawless to discuss the need of an audit. According to Auditor Lawless, an audit will be required since there was some financial activity in 2015. The cost of an audit could be between \$2000. And \$3,000.00.
- Neighborhood Initiative Program-Meeting with Health Dept. & WSOS Re: demolition grant - a list of properties will need to be prepared in order to be ready for the grant.

Don Corley spoke about the experience WSOS has had with writing grants and OFA and foreclosure assistance. If they can help get the most money as possible they are willing to assist. They generally charge a fee to assist with this type of work and they do want the land bank to understand this. They do manage different organizations for a fee as well.

Irma received a message from Robin Thomas that the funds for the demolition grant should be coming in the next month or two. We need to be prepared with parcels.

- Legal-Mike Stultz, --awaiting a response to his email of 2/15/16. The information was forwarded on 2/18/16 that was supplied by Jerri Miller, County Auditor, and Irma Celestino as County Treasurer.
- Other- Tom Stierwalt, County Prosecutor, came in with a question for the land bank board. He received a contract from Kerschner as special prosecutor for the land bank. Tom did have some questions on paragraphs in the contract he wanted the land bank to approve prior to signing. Irma will contact Mike Stutz to clarify the questions.
- Scheduling of next meeting: Date: March 3, 2016 Time:1:30pm Place: Commissioners Conference room.
- Public Comments: none.
- Adjournment: Motion: Dan Polter Second: John Havens

Motion carried.











Attest:



Theresa Garcia, Secretary, Pro tem