

SANDUSKY COUNTY LAND REUTILIZATION CORPORATION

BOARD OF DIRECTORS

SPECIAL MEETING

LOCATION: Land Bank Office is closed to the public until further notice. Please call to make appointment with the Land Bank Coordinator - 419-334-6252.

DAY/TIME: Tuesday, October 20, 2020 at 9:00 a.m.

PURPOSE: Special meeting to consider the following business:

1. Kimberley Foreman, Chairman called the meeting to order
2. Roll Call was taken with the following Board Members and others present:

Kim Foreman
John Haven
Bob Gross
Kay E. Reiter
Paul Fiser
Scott Miller
Tim Freeman

Chris Grover, Land Bank Coordinator
Barbara Caudill, Secretary

Guests
Laura Alkire, Sandusky Co. Sr. Staff Attorney
(sitting in for Beth Tishler)

3. Approval of Minutes of October 1, 2020 and October 8, 2020 meetings. Paul Fiser made the motion to approve both minutes; Tim Freeman seconded the motion. Roll call was taken with 7 Ayes; 0 Nos - Motion carried.
4. New Business
 - a. Discussion on considering the employment needs of the Land Bank

Kimberley informed everyone that Chris Grover had submitted his resignation. Things to discuss and consider today were the employment needs moving forward. Chris Grover was going to go from an independent contractor to an employee as of 1/1/21. Are we still planning to move this way with the new person? Kimberley also spoke with Chris yesterday. He is willing to work with training the new land bank coordinator. We will need to have an addendum for his final date and then have something in place after that.

Kay E. Reiter motioned to extend his contract to assist during the transition with the new land bank coordinator. John Haven seconded the motion. Roll call was taken with 7 Ayes, 0 Nos – Motion carried.

Kimberley Foreman asked Chris Grover if he would agree to stay to the end of the year. He agreed but felt they would not have anyone in place by then. After the 1st of the year, they can discuss again plans for assisting in the transition.

Kimberley Foreman asked what they felt would be the timeline of getting job posted and interviews started.

Bob Gross felt that if the job was posted today, they were looking at 4 weeks from today. Asked Chris Grover what his thoughts would be the training period. Chris Grover stated that 4 weeks was probably pushing the issue; felt they would not find anyone before the first of the year due to the Holidays. He again stated he would finish out this year and then discuss with the Board after that any additional time needed to assist with the transition.

Kay Reiter questioned everyone on how they perceived the interviewing process would be done. John Haven suggested having a committee of 3 board members do the interviewing and then bring back to the board their choices. Kay Reiter felt that would be the best way since they would not have to be done publically. Kimberley Foreman asked if John Haven would like to make that a motion; he said yes. Scott seconded the motion. Roll call was taken with 7 Ayes; 0 Nos – Motion carried to have 3 board members do the interview process.

Kimberley Foreman asked Barbara Caudill to get with Jaime Wolfe, Sandusky County Human Resources to post the job description. Bob Gross suggested it should be ran for 2 to 3 weeks. Bob Gross also stated action needed to be taken on whether or not the position should be as a contractor or as an employee. After the members weighed contractor vs employee; Bob Gross made a motion to have the land bank coordinator position listed as an employee. Tim Freeman seconded the motion. Paul Fiser questioned whether it would be a county employee. Kimberley Foreman stated no that it would be considered the same employment type as Barbara – under the land bank not county. Roll call was taken with 7 Ayes; 0 Nos – Motion Carried.

5. Kimberley Foreman brought up the Arch Street Agreement Addendum. Chris Grover sent a copy to all Board Members to review. It needs to be addressed. Signed by two Board Members and sent back to Chris Grover.
6. Bob Gross made a comment that there is a lot of responsibility placed on the chairperson. There are other land banks who have board members rotate and have a vice chair so not one person has the full responsibility for years. He suggested making changes to the By Laws or making a Resolution in 2021 of the possibility of rotating this role. Kay Reiter asked if there was anything in the Ohio Revised code that prohibits this and the chair person has to be the treasurer. It was decided that they would look into it and bring it up again at another time.

7. Public Comment – No public comments

Next regular meeting: Date November 5, 2020 Time: 1:00 place: Terra State Community College 2830 Napoleon Road Fremont, Ohio, Building B second floor board room at 1:00 pm

Scott Miller made a motion to adjourn the meeting. Seconded the motion by Bob Gross. Meeting adjourned.

Attested by: Barbara Caudill, Secretary