

**SANDUSKY COUNTY LAND REUTILIZATION CORPORATION (LRC)
MEETING MINUTES**

LOCATION: 622 Croghan Street, Fremont, Ohio 43420

DAY/TIME: Thursday, October 6, 2016 at 1:00 p.m.

PURPOSE: Regular meeting to consider the following business:

- Call to order by: Irma Celestino, Chairman
- Roll Call – see sign in sheet
- Approval of Minutes of August 25, 2016 Board of Directors Meeting. John Havens moved to approve the minutes. Charlie Schwochow seconded the motion. Motion carried.
- Budget: Balance Savings Acct: \$25.06 & Checking Acct: \$ 29,982.59

Ck 1017 - \$23,089.28-Meyer & Kerschner-legal serv. For August

Ck1018 - \$32.48 –Hilty’s –rubber stamps

Ck1019 - \$1250- Chris Grover-Inv. 2016-01- September, 2016

Approval of expenses - Dan Polter moved to approve expenses. Charlie Schwochow seconded the motion. Motion carried

- Old Business:
 - Logo approval - John Havens moved to accept the logo. Charles Schwochow seconded the motion.
 - Contract for Chris Grover-approval - Dan Polter moved to approve the contract John Havens seconded the motion. Motion carried.
 - Conference registration is paid for Havens/Schwochow Reimbursements –Chris’ registration & hotel for Havens, Schwochow & Grover
- New Business:

Appoint Theresa Garcia as Secretary to Land Bank Board - Charles Schwochow moved to appoint as secretary. Dan Polter seconded. Motion Carried

Budgets- The 2016 interim budget needs to be amended and approved at the next meeting. The 2017 interim budget needs to be approved by December 31, 2016.

Julien and Group will do a one year audit for \$1,400.00 and the next two years at \$1,300.00 each for the next two, or three year \$1,200.00 each year at completion. Charles Schwochow moved to sign a three year contract John Havens seconded the motion. Motion carried.

- Attorney, Mike Stultz
 - Case status report - See attached report. (58 parcels on the report)
 - Proposals for survey on 2 parcels-Eisenhour & Wheeler –do we proceed? Charles Schwochow suggested we address the issue now and have the parcel surveyed. All agreed to move forward. The seven lots are together and five of the seven have legal description. The board agreed that all seven should be sold at the same time and wait for the last two legal descriptions.
 - Tax lien properties- Questions regarding tax ease and putting these properties on the NIP project.

- Chris Grover, Land Bank Coordinator
 - Nickle property-abandoned gas station - Met with the gentlemen from Manick and Smith. We can start removing tanks as soon as the property is in the possession of the land bank. Chris is working on paper work on several empty lots on Front Street in Fremont. Paperwork should be turned in next week. Meet with Gibsonburg administrator to go over property there.

- WSOS update –S.C. Habitat for Humanity- 1545 Sycamore St. This is property in the pipeline in the NIP project. They would have to transfer the title to the land bank for demolition. There would be some question and clarification in transferring it back to Habitat.

- Robin Thomas of Western Reserve Land Conservancy - No threshold issues on application or we would have heard something. Reviewed a timeline that Robin put together on grant funds and guidelines.

- Public Comments - Chief Foos Fremont Fire. Learning about Land Bank and can give a list of homes that are on his safety list within Fremont.

- Next meeting: Date: Nov. 3, 2016 Time: 1:00 pm Place: same

Adjournment: Motion: Dan Polter Second: Charles Schwochow. Motion carried.

Attest: _____
Theresa Garcia, Secretary