

**SANDUSKY COUNTY LAND REUTILIZATION CORPORATION (LRC)
MEETING MINUTES**

LOCATION: 622 Croghan Street, Fremont, Ohio 43420

DAY/TIME: Thursday, March 1, 2018 at 1:00 p.m.

PURPOSE: Regular meeting to consider the following business:

1. Call to order by: Irma Celestino- Chairman
2. Roll Call or sign in sheet
3. Approval of Minutes of February 1, 2018. Motion to approve minutes by John Havens and seconded by Kay Reiter. Motion carried.
4. Budget: Financial report will be available at the meeting. February 28, 2018 balance is \$25.06 savings and \$41,518.41 in the checking account. Motion to approve the financial report by Kay Reiter and seconded by Charles Schwochow. Motion carried.
5. Old Business
 - a. Webpage design – The page is up and running. Theresa Garcia has updated the minutes, link on the County Treasures page and the next meeting date. Chris Grover has also reviewed the page and feels it is up and running properly. Colleen Carmack, County Recorder, asked if a link could be placed on her web page. Theresa Garcia will update that page and also put a link on the Sheriffs web page.
 - b. Status of Reimbursement documents – Tiffany Shaver from WSOS gave an update. Tiffany needed copies of two more mortgages 120 Cook St., Fremont and 120 Redwood Dr., Bellevue so Chris Grover can upload the information. By the end of next week we should have the rest of the invoices from Great Lakes and Garza Dirt Works to finish payments.
 - c. Wendt Key – Chris Grover signed on with Wendt Key to sell one of the properties. They sold the property for \$6,000.00 and we did make \$3,600.00. They took their fees from the sales and all other fees for the Prosecutor. All fees are listed on the settlement papers.
 - d. Clean up grants for gas stations. Grant application with ODSA for \$100,000.00 has been completed for the Nickles gas station.
 - e. Purchase of accounting software- QuickBooks software. Irma and Chris met with Jason Conklin of J. Conklin Consulting. He will get a quote for the April meeting. Jason asked how many licenses are going to be needed. Irma will be meeting with County IT department to see if they can assist with the data files and also the purchase of the software. Irma will get with Jason and update him on the software.
6. New Business- None at this time.

7. Chris Grover, Land Bank Coordinator. House on Sandusky Avenue. The archeological conservancy group from Columbus would like to have the land bank donate the parcel to them for student training. The Board discussed this option and is in agreement that the parcel should be sold. Ken Frost stated he felt we would need to at least get land banks expenses from the property.

The Nickles Gas Station lot – as new owners we are asking to pay the station fees. Chris has asked to have the fees waived. The consulting firm feels they could be waived since we are removing the tanks.

We have 14 properties that need to be sold. Four are in Wightmans Grove. Most of the rest are in Fremont. There are three properties in the process in the BOR process.

The vacant lot on Hayes Avenue, Chris has been talking to the City of Fremont about obtaining the lot for a water station for the bike trail. Chris wasn't sure if that was something we should donate or at least get cost covered. Ken Frost, City of Fremont, is going to get more information on the grant the city received and see if it can be used to purchase the parcel.


Chris Grover had inquired about using Attorney Zach Selvey for land bank deeds. He did not have a fee schedule from Zach. The Board asked Chris to obtain a written proposal for them to review. Kaitlin Klucas noted that she can do most of the legal work however some things need to be done by another attorney.


Irma Celestino mentioned that TAXEASE will be paying off delinquent taxes on parcels they are foreclosing on.

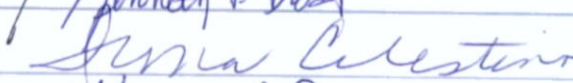
8. Kaitlin Klucas, Asst. Prosecuting Attorney. There are four properties that went through BOR. She is also working on the old gas station in Risingsun. That is also two parcels.
9. WSOS – Tiffany has the last contracts for the demolitions. They will be awarding these contracts and several contracts will be ready to be issued. They will get those out for signatures.
10. Public Comments: Mike Trapp came in to talk about the Foos property located on Arch St., Clyde, Ohio. He has made an offer to Chris Grover of \$2,000.00. Chris has told him that he needs more to recuperate costs. Mike feels the parcel is not worth \$2500.00. Mike felt \$2,000.00 would be better than donating it. City of Clyde has been a good supporter of the land bank. They are buying 159 Mechanic Street. The city will take down the building at no cost to the land bank. Charlie Schwochow made a counter offer to Mike for the property of \$2,500.00 to cover the attorney fee. Mike will think about it and let Chris know.

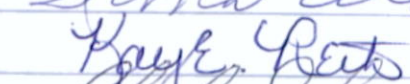
Next meeting: Date: April 5, 2018 Time: 1:00pm place: same


Adjournment: Motion: John Havens Second: Kay Reiter Motion carried.











Attest: _____

Theresa Garcia, Secretary

BUDGET	MARCH
Balance --FEBRUARY 28, 2018	\$41,518.41
Revenue	
Comm-Mortgages fees	\$40.00
2017 1st Half Real Estate settlement	\$75,836.47
Reimbursement from settlement-atty fees	\$15,000.00
Balance	\$132,394.88
Expenses	
Ck 1206 Dewey & Selvey-deed	\$75.00
Ck 1207 Cl of Courts- Ledman publication	\$303.36
Ck 1208 Digital Kingdom-computer cont.	\$50.00
Ck 1209 WSOS-adm. 120 Cook St.	\$2,164.21
Ck 1210 wsos-adm. 120 Redwood	\$1,419.40
Ck1211 Cl of Courts-bal due on Ledman	\$593.60
CK1212 Cl of Courts-NIP-L-Dukes	\$1,345.97
Ck1213 Cl of Courts- Nip-Conf. costs Johnson	\$876.02
Ck1214 Cl of Courts-Conf. cost-Calmes	\$1,107.47
Ck1215 Cl of Courts-Conf. cost-Hartzel	\$1,048.29
Ck1216 Cl of Courts-Conf. cost-Ollom	\$580.10
Ck1217 Cl of Courts-Roth	\$391.80
Ck1218 Cl of Courts-Eisenhouer	\$854.57
Ck1219 Cl of Courts-Hammer	\$778.66
Ck1220 Cl of Courts-Dakdouk's Bev.	\$1,001.07
Ck1221 Hilty Office Supply	\$143.97
Ck1222 C. Grover	\$2,640.00
Total Expenses	\$15,373.49
	\$117,021.39
4/2/2018	

SANDUSKY COUNTY LAND REUTILIZATION CORPORATION

MARCH 01, 2018 -REGULAR MEETING

COMMISSIONERS' BOARD ROOM

Name	Organization	Address or e-mail address
Kaitlin Lucas	Prosecutor's	
Chris Grover	SCLR	
Dan Potter	Public	
Mike Tunney	Public	
Tiffany Shaver	WSOS	
Theresa Craves	County Comm.	
John C. Havers	TWP	
Kenneth P. Frost	Fremont	
Charlie Schuchow	Commissioner	
Kay E. Rath	Commissioner	
Arma Celestino		
Colleen Carmack	Recorder	