

**SANDUSKY COUNTY LAND REUTILIZATION CORPORATION (SCLRC)
MEETING MINUTES**

LOCATION: 622 Croghan Street, Fremont, Ohio 43420

DAY/TIME: Thursday, June 07, 2018 at 1:00 p.m.

PURPOSE: Regular meeting to consider the following business:

1. Call to order by: Charles Schwochow, V- Chairman
2. Roll Call or sign in sheet. Ken Frost was not in attendance as he is in the Guards and is on Military Duty. Irma is out of town.
3. Approval of Minutes of May 03, 2018. John Havens made a motion to accept the minutes. Kay Reiter seconded the motion. Motion Carried
4. Budget: May 31, 2018 balance: Savings Acct. \$25.06;
(No outstanding checks) Checking Acct. \$133,168.17
Kay E Reiter made a motion to accept the finance report. John Havens seconded the motion. Motion carried. Kay and Charlie asked about the reimbursement status to the Board of Commissioners. Chris is going to look at what invoices are outstanding and talk about this with Irma and how much can be paid back at this time.
5. Old Business
 - a. Awaiting reimbursement #3 from OHFA -\$92,945.66. The payment did arrive but it is not included in the balance presented for 5/31/18.
 - b. Data is being entered in Quickbooks. Chris is entering from 2015 and moving forward. It is working well and he is getting as much information entered that he has.
 - c. Public request policy & records retention schedule policy. Irma emailed policy templates to Kaitlin Klucas from the Prosecutors office. It is pretty basic and there are some spots that need some information that is county specific that needs to be entered. Kaitlin will fill in the blanks and forward it to Theresa, land bank secretary, and she will put the policy in land bank format and present for approval at the next meeting.
 - d. C.R. 72 L. Eisenhower property. Chris showed pictures at the last meeting. We either need to clean it up or sell it at a lower cost to the gentlemen who made an offer. It could cost up to \$5,000.00 or more to clean it up and there is already \$6,300.00 into the parcel. It is not that large of a parcel and is not worth much. There is one other person that may be interested. Chris was told to contact both interested parties and accept the best offer.
6. New Business
 - a. Received Engagement letter from State Auditor: Cost is \$3,690.00 (2017 \$2,337.00). The cost is increased due to more activity in the land bank.

7. Chris Grover, Land Bank Coordinator - Received the last reimbursement from OHFA in less than four weeks. Nickles Gas station, received the first invoice from Mannik & Smith Group. The invoice needs to be paid and then it is sent to Columbus for reimbursement.

The Bellevue property that was sold to family has been signed over and completed.

Parcel on Bidwell Avenue has had someone make an offer on the parcel. He doesn't own any property in the County and wants to open a business. There doesn't seem to be any problems with what he wants to do. The Board approved the sale.

Andy Kingsborough had contacted Charlie about a parcel. There is some conflict with the family members that own the property. They wanted to donate it to the land bank but they can't get all nine children to agree to sign off on the parcel. Chris is hoping to have it resolved within three months.

John Havens asked about the Mercury sign property. There is some interest but it has not been foreclosed on yet. Kaitlin will work on that property to help move it forward. She would like to push through parcels that have end buyers.

8. Kaitlin Klucas, Asst. Prosecuting Attorney – Kaitlin has five properties going to sheriff sale. She anticipates that all five will end up at the land bank. This will probably happen in July some time. She has four BOR foreclosures ready for hearing and possibly a fifth. She may plan this hearing for the first part of July. The Board agreed the hearing should be scheduled.
9. WSOS— ^{Amy} Amanda Overmyer informed the Board that everything is done except for one property and that should be done in the next week or two. One contractor has to fix a sidewalk that was cracked during demo and they will be going out to make that repair.
10. Public Comments - Monica Alonso put an application for a piece of property that is next to their house. Their family has lived next to this lot for many years and has wanted to acquire this property from the past owner. The land bank does not have the property to sell yet. There are two applications for this property right now. Once we have a final cost we can present it to both applicants if applicable.

There was discussion about the next meeting date. It was set for July 5, 2018. Because of the Holiday a suggestion was made to push it to the following week. The Board agreed to make the change for the next meeting.

Next meeting: Date: July 12, 2018 Time: 1:00 place: same

Adjournment: Motion: John Havens

Second: Kay E Reiter

Motion carried.

John C. Havens
Kenneth P. Frost
Kay E Reiter
C. Kingsborough
Jenna Celestino

Attest:

Theresa Garcia

Theresa Garcia, Secretary