

**SANDUSKY COUNTY LAND REUTILIZATION CORPORATION (LRC)  
MEETING MINUTES**

Thursday July 7, 2016 – 1:00pm  
622 Croghan St., Fremont, OH 43420

Session began at 1:00pm

Board of Directors present:

John Havens

Dan Polter

Bob Gross – (Designee for Dan Sanchez)

Charlie Schwochow

- Call to order by: Charles Schwochow, as V-Chair - All present
- Roll Call – Sign in sheet used for roll call. Introductions of those in the room was done.
- Approval of Minutes of June 6, 2016 Board of Directors Meeting. Dan Polter moved to approve the minutes. John Havens seconded the motion. The ensuing vote was unanimous in the affirmative.
- Budget: Balance Savings Acct: \$25.06 & Checking Acct: \$ 72,762.68

Ck 1010 - \$7974.64-Meyer & Kerschner-legal serv. For April

Ck 1011- \$13,715.28- “ “ -legal serv. For May

Ck 1012- \$46.97 – Hilty’s –office supplies

Approval of expenses John havens moved, dan polter second unanimous

- Old Business:
  - On 6/23/16 emailed letter to Alexis Kim, Attorney requesting the IRS to withdraw private letter ruling dated 5/27/16 & requesting refund of \$2,700.00 already paid.
- Attorney, Mike Stultz cannot attend meeting.
- New Business:
  - Hire an administrator-sample of job description to be reviewed/approved. We need to keep working on the job description and advertise for the help.
  - WSOS proposal/contract for NIP grant motion Dan Polter to accept contract John Havens seconded. Discussion was held among the board regarding each task. Ensuing vote

unanimous. A sub-committee will be put together to review the job description and Bob John and Irma will review the plan, Theresa will research contract services templates.

- Update on the Merle Nickle property (abandoned gas station). Matt Pesci from Mannik Smith Group came in to talk about this subject. There is no evidence of release from the tanks. BUSTR is trying to get the tanks closed for a long time. They are threatening to force action. There are funding opportunities available to address the issue. Abandon gas station program is available. Has to be abandoned station, has to have evidence of a release and BUSTR has to classify them as a class C which means know owner to hold liable. There is a fast track round that can be used to get funding. If you qualify second round monies can be easier to get. Easiest path would be for the land bank to obtain, apply for money to test the tanks and get approved for a grant. Process could move quickly once the land bank has the property.
- Robin Thomas of Western Reserve Land Conservancy - could not attend but was conferenced in by phone.
- Public Comments
- Next meeting: Date: August 4, 2016 Time: 2:00pm Place: Conference room

Adjournment: Motion: Bob Gross Second: John Havens

Motion carried.

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Attest: \_\_\_\_\_  
Theresa Garcia, Secretary, Pro tem