

**SANDUSKY COUNTY LAND REUTILIZATION CORPORATION (LRC)
MEETING MINUTES**

LOCATION: 622 Croghan Street, Fremont, Ohio 43420
DAY/TIME: Thursday, October 3, 2019 at 1:00 p.m.
PURPOSE: Regular meeting to consider the following business:

1. **PURPOSE:** Regular meeting to consider the following business:
2. Call to order by: Kimberley Foreman Chairman
3. Roll Call or sign in sheet
4. Approval of Minutes of September 5, 2019. Scott Miller moved to approve the minutes. Kay E Reiter seconded the motion. Motion carried.
5. Budget September 30, 2019 balance: Savings Acct. \$25.06; Checking Acct. There was \$649.99 in Fremont Federal Credit Union and it was transferred and deposited in Old Fort Bank. Kimberley Foreman passed out financials for September 2019 for review and approval. John Havens moved to approve the financials. Kay E Reiter seconded the motion. Motion carried. Kim talked about past DRETAC funds that have been collected. Kim shared a letter from the Village of Burgoon applauding the Land Bank and the work they have done.
6. Old Business
 - a. All lots at Wightmans Grove Conservancy have purchase agreements for purchase paperwork is with closing company. Chris did reach out to the attorney for the purchaser who is out of State. Kim suggested getting signatures electronically. The thought was to assure there is a closing date or amount of time the purchaser needs to complete the closing. There are two other individuals that need to sign the paperwork. The Title Company has had no luck. Kay E Reiter made a motion to have Chris reach out to the buyer and inform them that if the closing has not occurred by November 5th, 2019 the agreement is over and the property goes back out for sale. Kim Foreman seconded the motion. Motion carried.
 - b. Lisa Adkins from the State Historic Preservation Office. She is still working on obtaining the Sandusky Avenue property. They have not had suggestions that meet zoning. Chris suggested we keep the property for three years from the signing of the NIP program and the Land Bank could do what they want with the property. The Land Bank will maintain the property until then. They will give the historical society provide one more proposal before moving forward.
 - c. The building at 106 N. Arch Street is in bad shape. Land Bank Coordinator has two quotes for the demolition of the building. Ken Frost moved to accept the quote from Great Lakes Demolition Kay E Reiter seconded the motion. Motion carried.
 - d. 426 E. State St paperwork signed for sale. The paperwork had the language agreed upon regarding the additional stud. If the study comes back clean they move forward. If it comes back dirty the Land Bank pays for the study.

- e. Paperwork has been given to GLCAP for the demo of 208 Sandusky Ave. Fremont. They are waiting for paperwork from the historical society on this property before moving forward.
- 7 New Business-
- a. The Land Bank has moved its meeting location to 127 S. Front Street conference room 15, Fremont, Ohio
 - b. Land bank Coordinator, Chris Grover, is working with Century 21 on the sale of lots in Burgoon and 322 Fourth Street Fremont. If these are sold we have to give money back to the NIP program. The Board approved the sales. This would put these parcels back on the tax books.
 - c. Land Bank to make third payment Sandusky County Commissioners of \$21,250.00
 - d. Scott Miller had a conversation with a realtor from Century 21. They have talked about not working on the land bank parcels any longer. He invited them to a meeting to discuss this.
 - e. Kay E Reiter asked about the old gas station on Port Clinton Road. The new owner's business plan was to build an office for his business. Contract gave him one to three years to do this. She asked if a reminder should be sent on this timeline. She also noted the Siler Street parcel looks good. Chris stated the neighbor was interested in purchasing the lot but he had not heard from them since it was cleaned up.
 - f. Ken Frost talked about the Jackson Annex Building. The owner has done nothing for fifteen years and has now purchased another building and is living in it. Because the Jackson Annex has a Tax Ease lien they can't do anything with the building. Kaitlin Klucas is working on a case now to pull the property from Tax Ease. There may be a stipulation if nothing has been done in three years from signing with Tax Ease the County can take it back.
 - g. Kim said they are working on the budget and would like for the audit committee to meet next month.
8. Chris Grover, Land Bank Coordinator. Chris has been looking into other office locations. There is an office on Court Street that would work. Kay E Reiter talked about the lack of handicap accessibility. There is another building on Birchard Avenue but there may be a conflict on that building. Chris will have to research this with legal counsel. The Brady Building has office openings and is handicap accessible. The suggestion was for Chris to reach out to Tom Kern. Chris will get more information on the building. Chris is looking for a part-time assistant. He has a couple leads.
9. Kaitlin Klucas, Asst. Prosecuting Attorney. Decker property had BOR last month along with two other properties. She has a list of additional parcels to set up to go over with the BOR.
10. Public Comments - none

Next meeting: Date: November 6, 2019 Time: 1:00 place: same

Adjournment: Motion: John Havens Second: Scott Miller Motion carried.

Keye. Rito

Attest: Theresa Garcia

Theresa Garcia, Secretary